

## Standard Form for Aktion Club Bylaws

### Article 1 - Name

**Section 1.** The name of this organization shall be the Aktion Club of \_\_\_\_\_.  
(Name of organization)

### Article 2 - Organization

**Section 1.** Its form of organization, its ideals and its purposes shall be similar to the Kiwanis Club of \_\_\_\_\_ (Kiwanis club sponsor)

**Section 2.** It shall be sponsored by, but not part of the Kiwanis Club of \_\_\_\_\_.  
The Kiwanis club assumes all chartering and sustaining costs.

### Article 3 - Objectives and Activities

**Section 1.** The objectives of the Aktion Club shall be:

- To provide opportunities for working together in service to the community;
- To develop leadership potential;
- To foster development of a strong, moral character; and
- To encourage loyalty to community and nation.

**Section 2.** The activities of the Aktion Club shall be in accordance with its objectives and pledge.

### Article 4 - Motto, Pledge and Core Values

**Section 1.** The motto of Aktion Club shall be: "Development has no disability."

**Section 2.** The Aktion Club Pledge is: "I pledge on my honor to uphold the objects of Aktion Club; to better my community, my county and myself; to help those in need, and to encourage everyone to get along."

**Section 3.** The Core Values are: *Character Building, Leadership, Inclusiveness and Caring.*

### Article 5 - Membership

**Section 1.** Members shall be from \_\_\_\_\_.  
(Name of agency or organization)

**Section 2.** Adults who are interested in service, have leadership potential and are of good character shall be eligible for membership. All Aktion Club members must be certified by the sponsoring Kiwanis club and /or the co-sponsoring agency administrator.

**Section 3.** The Board of Directors shall have the power to suspend or expel a member for conduct unbecoming of a member. Such actions shall be by a two-thirds (2/3) vote and shall be subject to review and approval by the Kiwanis advisor(s) and agency coordinator (if applicable).

**Section 4.** If an agency serving adults with disabilities is assisting with the Aktion Club, the sponsoring Kiwanis Committee shall ask the agency coordinator(s) to recommend a list of adults interested in participating in the Aktion Club. Those adults who indicate a desire to become members and to comply with the provisions of these bylaws may join the Aktion Club.

The agency administrator shall appoint an agency coordinator who can assist the Kiwanis club in counseling the officers and members of the Aktion Club in their activities. The agency coordinator also will act as liaison with the sponsoring Kiwanis club. The agency coordinator is encouraged to enlist an assistant coordinator with the help of the agency administrator.

**Section 5.** New members shall be selected by the Aktion Club Board of Directors in cooperation with the Kiwanis advisor(s) and agency advisor.

Article 6 - Officers and Board of Directors

**Section 1.** Officers of this Aktion Club shall be a president, vice president, secretary and treasurer. They shall serve for one (1) year, or until their successors are elected.

**Section 2.** Each officer shall be a member in good standing. No other limitations or restrictions shall be placed on these officers.

**Section 3.** The duties of the officers shall be similar to those performed by the officers of the sponsoring Kiwanis club.

**Section 4.** There shall be a Board of Directors, composed of the above officers and four (4) directors to be elected from the club's membership.

**Section 5.** The Board of Directors shall approve service projects, social activities, coordinate committee assignments and efforts, discipline members, and perform such other duties as shall be referred to it by the club in compliance with these Bylaws. The Kiwanis advisor shall counsel the Board of Directors in its actions.

**Section 6.** All action by the club and the Board of Directors shall be subject to the approval of the Kiwanis advisor and, if applicable, the co-sponsoring agency administrator. The Board of Directors shall meet monthly or bi-monthly at a time and place selected by the Board of Directors.

Article 7 - Election of Officers and Directors

**Section 1.** Election of new officers (president, vice president, secretary and treasurer) should be held during the spring. The new officers should assume their responsibilities on October 1 and serve a term of one (1) year.

**Section 2.** Election of Directors (four people from the club's membership) shall be held during the spring. The directors should assume their responsibilities on October 1<sup>st</sup> and serve a two (2) year term. To ensure continuity on the Board of Directors, one and two year terms are required in the initial election.

Article 8 - Meetings

**Section 1.** The club shall hold its meetings at a time and place selected by the Board of Directors, with the approval of the Kiwanis advisor(s) and if applicable, the co-sponsoring agency director. It is recommended that it meet twice a month, but is not a requirement.

Article 9 - Committees

**Section 1.** This Aktion Club shall establish the necessary administrative and service committees to fulfill its local needs.

**Section 2.** The following standing committees should be appointed:

- a. Kiwanis-Aktion Club Relations Committee
- b. Service Projects Committee
- c. Public Relations Committee

Article 10 - Annual Dues

**Section 1.** The annual dues for membership shall be \$8 per member. Those dues should include the annual membership fee to be paid to Kiwanis International. (Refer to the [www.aktionclub.org](http://www.aktionclub.org) for current membership fees.) Local club dues should not exceed the amount of the membership fee paid to Kiwanis International.

Article 11 - Amendments

**Section 1.** Amendments to these Bylaws shall be adopted by two-thirds (2/3) vote of the Board of Directors present at any regular meeting.

**Section 2.** These Bylaws and all amendments or additions thereto shall not become effective until the sponsoring Kiwanis Committee has been advised and the approval of the co-sponsoring agency's administration has been secured.

These Bylaws were adopted and approved on: \_\_\_\_\_  
Date

\_\_\_\_\_  
Kiwanis Advisor Signature Printed name

\_\_\_\_\_  
Agency coordinator signature Printed name